

POSITION DESCRIPTION

POSITION DETAILS:

TITLE: Neonatal Fellow
REPORTS TO: Clinical Director
LOCATION: 9th floor ACH
AUTHORISED BY: Auckland District Health Board
DATE: August 2015

PRIMARY FUNCTION:

1. Clinical care on NICU, involving on call work as a registrar and clinical supervision of others.
2. Clinical research on the Newborn Unit.
3. Teaching of resident medical officers, nurses and students.

KEY ACCOUNTABILITIES	
Key Result Area	Expected Outcomes/Performance Indicators
Clinical <input type="checkbox"/>	<ul style="list-style-type: none"> • To provide clinical expertise in management of infants requiring neonatal care in the NICU. • Attend on postnatal wards on days and times agreed with the Clinical Director. • To be available in house during daytime service • To assess and manage infants seen in neonatal outpatient clinics, including the Newborn Child Development Unit (CDU) as appropriate. • To provide antenatal consultation as requested and as appropriate for women whose infants are likely to be under the care of Newborn Services, or require ongoing paediatric involvement. • To undertake clinical responsibilities and demonstrate conduct in all matters relating to employment, in accordance with best practice and relevant ethical and professional standards. • To abide by existing clinical protocols and procedures within Newborn Services
Teaching	<ul style="list-style-type: none"> • To support continuing education programmes within the department/unit. • The fellow is involved in medical student teaching, supervision of registrars and the regular Unit teaching programme. In addition there is teaching of neonatal nurses on their various nursing courses.
Research	<ul style="list-style-type: none"> • To collaborate with already-established relevant research activities within the service, and participate in development, as appropriate, of new or potential research activities.
Department activities:	<ul style="list-style-type: none"> • To collaborate on and develop clinical protocols • The fellow is expected to take a full part in the department's activities such as management meetings and clinical audit.

Relationships		
External	Internal	Committees/Groups
<ul style="list-style-type: none"> ▪ Babies and their families 	<ul style="list-style-type: none"> ▪ Women's Health, ADHB ▪ University of Auckland, Dept of Paediatrics ▪ Paediatrics and paediatric surgery at the Starship Children's Hospital. ▪ Paediatric Cardiology 	<ul style="list-style-type: none"> ▪ The fellow is a member of all the staff and senior medical committees of the Newborn Service

Person Specification		
Education & Qualifications	Essential: <ol style="list-style-type: none"> 1) Medical qualification registerable with the Medical council of NZ 2) FRACP part 1, MRCP or equivalent 	Desired:
Professional	<ul style="list-style-type: none"> ▪ 12 months working in Neonatal intensive care 	24 months working in Neonatal intensive care

WORKING FOR ADHB – EXPECTATIONS OF EMPLOYEES

CITIZENSHIP

All employees are expected to contribute to the innovation and improvement of Auckland District Health Board as an organisation. This means:

- Using resources responsibly
- Models ADHB values in all interactions
- Maintaining standards of ethical behaviour and practice
- Meeting ADHB's performance standards
- Participating in organisation development and performance improvement initiatives
- Helping to develop and maintain Maori capability in ADHB, including developing our understanding of the Treaty of Waitangi and ways in which it applies in our work
- Raising and addressing issues of concern promptly

THE EMPLOYER AND EMPLOYEE RELATIONSHIP

We have a shared responsibility for maintaining good employer/employee relationships. This means:

- Acting to ensure a safe and healthy working environment at all times
- Focusing our best efforts on achieving ADHB's objectives

A performance agreement will be reached between the employee and their direct manager and/or professional leader containing specific expectations.

CONSUMER/CUSTOMER/STAKEHOLDER COMMITMENT

All employees are responsible for striving to continuously improve service quality and performance. This means:

- Taking the initiative to meet the needs of the consumer/customer/stakeholder
- Addressing our obligations under the Treaty of Waitangi
- Involving the consumer/customer/stakeholder in defining expectations around the nature of the services to be delivered and the timeframe
- Keeping the consumer/stakeholder informed of progress
- Following through on actions and queries

- Following up with the consumer/customer/stakeholder on their satisfaction with the services

PROFESSIONAL DEVELOPMENT

As the business of ADHB develops, the responsibilities and functions of positions may change. All staff are expected to contribute and adapt to change by:

- Undertaking professional development
- Applying skills to a number of long and short term projects across different parts of the organisation
- Undertaking such development opportunities as ADHB may reasonably require